

Chamber of Diving and Water Sports

Technical requirements for CDWS membership and the Ministry of Tourism License

Introduction:

This regulation aims to achieve the outstanding level of safety and quality of the tourism entities operating in Egypt. It also aims to explain and clarify the technical requirements been required to obtain certification and membership of the Chamber and obtain the Ministry of Tourism license for the various activities.

Description of activities:

1. Towables: Banana - Tube - All air towables
2. Water skis and includes: Water-ski - Wake Board - Knee Board
3. Pedalos; manual and electric, kayak, canoe
4. Sailing
5. Sailing boats, including boats without center board, movable board or stable board
6. Wind surf & Kite Surf
7. Glass-bottom boats of all kinds and touristic semi- submarines.
8. Snorkel trips and sea trips and sport fishing in accordance with the marine park regulations.

Technical specifications for the licensing of the water sports centers

1- Pedalos (Manual and electric) - Kayak - glass bottom boat or a submarine - and leasing masks fins and life jackets or flotation devices.

Offering towables like bananas, water skiing

The qualifications required for staff:

1. Technical manager with a CDWS card and staff medically trained and hold a valid card for primary and secondary care and rescue from an international organization recognized by the chamber
2. Fluent in at least one foreign language
3. Sailing license for each captain and CDWS ID card

Files required at the Center

1. Reservation files of daily activities which includes names and nationalities and room number and hotels for practitioners
2. Emergency contacts numbers.
3. Employees' list including a copy of the id and work permits for foreigners.

Documents Required

1. Ministry of Tourism license.
2. A lease or use contract with a hotel located by the sea / beach or ownership/right to use contract from the relevant owner of the beach.
3. The insurance of civil liability and personal accident covering all practitioners of the activities mentioned in all times for a minimum of one hundred thousand Egyptian pounds per person per incident
4. Compulsory insurance on the marine unit and the crew

Equipment required at the center

1. Flotation /life jackets; sufficient for the participants in all activities
2. First aid equipment
3. Wireless Communications.
4. At least one binocular
5. Source of electricity and fresh water
6. Board illustrating locations of the center and beach area and the practice of each activity and hazardous locations, if any, swimming areas and crafts / Gulf / obstacles / navigation etc. ..
7. Speed boat / rib for rescue.

Marine vessels equipment

1. Wireless Communications
2. Flotation / life jackets; sufficient for the number of participants in all activities

Ropes, connection and fixations on boats must be checked.

Premises requirements

1. Located on the beach and the area of departure and arrival of boats is a sandy path and does not cause damage to the reefs or the environment, or a safe floating jetty - appropriate within the specifications of marine park authorities – is available.

2. No visual obstructions to be able to monitor the activities being performed at all times

3. Counter to receive the guests, explain the activities and provide clients' services - also includes information of the weather conditions and a map of the water area

4. A suitable place to store equipment.

2- If sailing boats is to be added

The qualifications required for staff:

1. what was mentioned in clause 1 plus one or more qualified persons to operate, maintain and train sailing boats of all kinds holding CDWS professional ID card.

Files required at the Center

1. Reservation files of daily activities which include names and nationalities and room number and hotels for practitioners, and if they are residents in Egypt; then their address and contacts telephone numbers are required
2. Emergency contacts numbers.
3. Employees' list including a copy of the id and work permits for foreigners.

Documents required

1. Ministry of Tourism license.
2. A lease or use contract with a hotel located by the sea / beach or ownership/right to use contract from the relevant owner of the beach.
3. The insurance of civil liability and personal accident covering all practitioners of the activities mentioned in all times for a minimum of one hundred thousand Egyptian pounds per person per incident
4. Compulsory insurance on the marine unit and the crew

Equipment required at the center

1. Flotation /life jackets; sufficient for the participants in all activities
2. First aid equipment
3. Wireless Communications.
4. At least one binocular
5. Source of electricity and fresh water
6. Board illustrating locations of the center and beach area and the practice of each activity and hazardous locations, if any, swimming areas and crafts / Gulf / obstacles / navigation etc. ..
7. Speed boat / rib for rescue.

Marine vessels equipment

1. Wireless Communications equipment
2. Flotation / life jackets sufficient for all the participants in all activities

Ropes, connections, sails and fixations on boats must be checked daily

Premises requirements

1. Located on the beach with out any obstructions for monitoring the activities being performed at all times and the area of departure and landing boats is a sandy path and does not cause damage to the reefs or the environment, or the presence of floating marina is safe and appropriate within the specifications of marine park authorities.

2. Counter to receive the guests and explain the activities

3. A Board explaining the wind direction and the sailing route.

4. A suitable place to store equipment.

3 - If wind surf board activities id to be added

The qualifications required for staff:

1. All items mentioned in clause 1 plus an authorized sailing license for each captain
2. One or more qualified person for training holding a CDWS professional ID card

Files required at the Center

1. Reservation files of daily activities which includes names and nationalities and room number and hotels for practitioners.
2. Emergency contacts numbers.
3. Employees' list including a copy of the id and work permits for foreigners.

Documents required

1. Ministry of Tourism license.
2. A lease or use contract with a hotel located by the sea / beach or ownership/right to use contract from the relevant owner of the beach.
3. The insurance of civil liability and personal accident covering all practitioners of the activities mentioned in all times for a minimum of one hundred thousand Egyptian pounds per person per incident
4. Compulsory insurance on the marine unit and the crew

Equipment required at the center

1. Flotation /life jackets; sufficient for the participants in all activities
2. First aid equipment
3. Wireless Communication
4. At least one binocular
5. Source of electricity and fresh water
6. Board illustrating locations of the center and beach area and the practice of each activity and hazardous locations, if any, swimming areas and crafts / Gulf / obstacles / navigation etc. ..
- 7 .At least 10 boards (different sizes and specifications)
8. Speed boat / rib for rescue and training with a captain experienced in driving boats, rescue and training surf boarding.

Marine vessels equipment

1. Wireless Communications equipment

2. Flotation / life jackets sufficient for all the participants in all activities

Ropes, connections, sails and fixations on boats must be checked daily

Maritime requirements

1. Located on the beach with out any obstructions for monitoring the activities being performed at all times and the area of departure and landing boats is a sandy path and does not cause damage to the reefs or the environment, or the presence of floating marina is safe and appropriate within the specifications of marine park authorities.

2. Counter to receive the guests and explain the activities

3. A room or suitable area for training the basics of surf boarding

4. A suitable place to store equipment.

4 - If parasailing activities is added

The qualifications required for staff:

1. In addition to what is mentioned in clause 1; valid verified sailing license for each captain.
2. One or more qualified persons for training, holding CDWS professional ID card. More than one boat captain capable to operate the parasailing boat and the crew have to be trained and qualified for this boat and they have to pass the technical committee's exam

Files required at the Center

1. Reservation files of daily activities which includes names and nationalities and room number and hotels for practitioners.
2. Emergency contacts numbers.
3. Employees' list including a copy of the id and work permits for foreigners.

Documents required

1. Ministry of Tourism license.
2. A lease or use contract with a hotel located by the sea / beach or ownership/right to use contract from the relevant owner of the beach.
3. The insurance of civil liability and personal accident covering all practitioners of the activities mentioned in all times for a minimum of four hundred thousand Egyptian pounds per person per incident

Equipment required at the center

1. Flotation /life jackets; sufficient for the participants in all activities
2. First aid equipment
3. Wireless Communication
4. At least one binocular
5. Source of electricity and fresh water
6. Speed boat / rib for rescue and training with a captain experienced in driving boats, rescue and training sail boat operation.

Marine vessels equipment

1. Wireless Communication system
2. Flotation / life jackets equal to the number of participants in all activities

3. Boat has to be equipped with a platform for the ascending and descending of the of the parachute and **beach starts are prohibited**

4. Tow rope has to meet the standards with a resistance force of 2 tons and its length at least 200 meters

5. The harness and bar have to be in excellent conditions and the locks work easily and safely

Ropes, connections, sails and fixations on boats must be checked daily

Maritime requirements

1. Located on the beach with out any obstructions for monitoring the activities being performed at all times and the area of departure and landing boats is a sandy path and does not cause damage to the reefs or the environment, or the presence of floating marina is safe and appropriate within the specifications of marine park authorities.

2. Counter to receive the guests and explain the activities

3. A suitable place to store equipment.

5 - Wind surf / Kite surf

The center can specialize in wind surf or kite surf or both together

The qualifications required for staff:

1. The technical manager is certified from an international wind surf federation holding CDWS professional ID card.
2. The staff members have to be medically trained and hold a valid card for primary and secondary care and rescue from an international organization recognized by the chamber and fluent in at least one foreign language
3. At least one instructor
4. Sailing license for each captain and holding CDWS professional ID card

Files required at the Center

1. Reservation files of daily activities which includes names and nationalities and room number and hotels for practitioners.
2. Emergency contacts numbers.
3. Employees' list including a copy of the id and work permits for foreigners.

Documents required

1. Ministry of Tourism license.
2. A lease or use contract with a hotel located by the sea / beach or ownership/right to use contract from the relevant owner of the beach.
3. The insurance of civil liability and personal accident covering all practitioners of the activities mentioned in all times for a minimum of four hundred thousand Egyptian pounds per person per incident

Equipment required at the center

1. Flotation / life jackets equal to the number of participants in all activities
2. First Aid Equipment
3. Wireless Communication system.
4. At least one binocular.
5. Speed boat / rib for rescue and training with a captain experienced in driving boats, rescue and training wind surfing and sailing boats operation.
6. Source of electricity and fresh water
7. At least 40 boards (different sizes and specifications)

Marine vessels equipment

1. At least one speed boat / rib for rescue and supervision.
2. Wireless Communication system
3. Instructions' board, including the situation of the rented boards and the basic rules of navigation and collision avoidance
4. First aid equipment

Ropes, connections, sails and fixations on boats must be checked daily

For the wind surf (at least)

1. 40 different boards
2. 60 sail with mast

For the kite surf (at least)

1. Five boards
2. Ten kites

Maritime requirements

1. Located on the beach with out any obstructions for monitoring the activities being performed at all times and the area of departure and landing boats is a sandy path and does not cause damage to the reefs or the environment, or the presence of floating marina is safe and appropriate within the specifications of marine park authorities.
2. Counter to receive the guests and explain the activities
3. A suitable place to store equipment.

6 - Glass-bottom boats of all kinds and Semi -Submarines

The qualifications required for staff:

1. Technical manager holding CDWS professional ID card and staff medically trained and hold a valid card for primary and secondary care and rescue from an international organization recognized by the chamber
2. Fluent at least one foreign language
3. Sailing license for each captain and holding CDWS professional ID card.

Files required at the Center

1. Reservation files of daily activities which includes names and nationalities and room number and hotels for practitioners
2. Emergency contacts numbers.
3. Employees' list including a copy of the id and work permits for foreigners.

Documents required

1. Ministry of Tourism license.
2. A lease or use contract with a hotel located by the sea / beach or ownership/right to use contract from the relevant owner of the beach.
3. The insurance of civil liability and personal accident covering all practitioners of the activities mentioned in all times for a minimum of one hundred thousand Egyptian pounds per person per incident
4. Compulsory insurance on the marine unit and the crew

Equipment required at the center

1. Flotation / life jackets equal and sufficient for the number of participants in all activities
2. First aid equipment
3. Communication system.

Marine vessels equipment

1. Wireless Communication systems

2. Flotation / life jackets equal/sufficient for the number of participants in all activities

Premises requirements**Does not have to be on the beach**

1. Boats area of departure and arrival is from a sandy path and does not cause damage to the reefs or the environment, or a safe floating jetty - appropriate within the specifications of marine park authorities – is available.

2. Reservation Counter is optional

7 - Snorkel trips, sea trips and touristic fishing with accordance with the marine park regulations

- Organizing snorkel trips and sea trips and touristic fishing activity in the permitted areas.
 - Organizing snorkel courses.
 - Snorkel rental equipment.

Premises is within a tourist Hotel or village:

1 – Reception is equipped with the following: --

- Counter to receive guests and delivery of the equipment.
- Hangers and shelves for storing equipment.
- Board explaining snorkel instructions and the preservation of the environment, prices and insurance policy, and the emergency plan.
- Complaints / suggestion box.
- Communications system.
- Administration office suitable for filing.

2 – Classroom and be equipped with the following: --

- Visual / audio materials.
- Library
- white board.
- The number of seats for eight trainees (or more).
- Free from significant distractions to learning

3 - Toilets: 2 at least.

4. Pools: at least 75 m³ (10*5*1.5) or confined area by the beach for training

Documents required

- 1 - Commercial Registration.
- 2 - Contract of lease/ownership/rent
- 3 – Administrative and technical managers' names and copy of certifications.
- 4 - An insurance policy to employees and visitors.
- 5 - Employees' list including a copy of the id and work permits for foreigners.
- 6 –Equipment invoices.
- 7 - Emergency plan

The qualifications required for staff:

1 –Technical Manager:

- Fluent foreign language.
- Instructor (level2) + 2 years experience or a dive master + experienced 3 years or snorkeling Instructor certificate + 3 years experience or snorkeling guide + 3 years experience
- at least 21 years old
- Holder of CDWS professional ID card

2 - Snorkel guides:

- Fluent in a foreign language.
- License as a diving instructor or dive leader or dive master or a snorkeling instructor or snorkeling guide
- Holder of CDWS professional ID card

Files required at the center

1 –**Registration form for the guests includes:** name, address, date of birth, nationality, passport number, medical statement, the level of training, history of practicing this activity, snorkel instructions and the preservation of the environment signed by the guests and equipment rented /leased , if any).

2 – **Staff list includes:** Name, address, date of birth, nationality, passport number or card, qualification, job description, starting date with the center.

3 -**Equipment inventory and maintenance sheet includes:** Type of equipment, number, and date of entry into the service, the date and nature of maintenance, if any.

4 – **Boat list includes:** Name of boat, date, the names of instructors / guides, snorkel sites, the names of guests, the type of service provided to them, time of each snorkel activity(start/end) signed by the guests.

Equipment required:

- 1 - 30 fins different sizes.
- 2 – 25 masks and Snorkel.
- 3 - 30 different sizes floating devices/life jackets.
- 4 - 30 wet suits different sizes
- 5 - 40 weight belts with a quick release.
- 6 - 100 kilogram lead weights
- 7 - First aid kit suitable for the planned activity.
- 8 – Emergency oxygen cylinder providing 15 liters / min for a period of not less than twenty minutes.

9 - Full training equipment/aids include educational programs, files, educational video for training courses from an international organization.

Operating Instructions:

- 1 - Number of tourists not more than 12 per snorkel guide or instructor.
- 2 - Number of boat on each mooring line not more than three.
- 3 – Only to be conducted in specific areas.
- 4 - Declaration of allowed number of passengers for each boat, according to the boat license in both English and Arabic clearly.
- 5 - commitment to environmental instruction and specially no fishing in diving sites and feed fish and not touching or breaking or destruction of coral reefs.
- 6 - First aid bag suitable for all boat activity.
- 7 - Emergency oxygen cylinder providing 15 liters / min for a period of not less than twenty minutes.

Accredited schools:

PADI, NAUI, SSI, CMAS, BSAC, FFESSM, WDST and all members of WRSTC

NOTE: Water sports centers in Alexandria or the north coast must be approved by the board