

## **Dive centers standards**

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### A- Services

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- 1- Daily diving trips.\*
- 2- Safari diving trips.
- 3- Snorkeling trips.\*
- 4- Equipment rental.\*
- 5- Diving & Snorkeling courses.\*
- 6- IDC or ITC.
- 7- Underwater photography & video.

### B- Requested documents

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- 1- Commercial registration \*
- 2- Name & certification of the technical manager. \*
- 3- Equipment inventory including: masks, snorkels, fins, BCD s, suits, regulators, weight belts, weights, MFA, O2 kits, tanks & compressors all with code numbers & serial numbers if applicable. \*
- 4- Air quality test certificate.(**recommended**)
- 5- Employees files with job titles.\*

### C- Premises

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- 1- Reception counter.\*
- 2- Equipment handling counter.\*
- 3- Wireless communication device (VHF radio)( **Recommended**)
- 4- Telephones ( land lines or mobile )\*
- 5- Instruction bulletin board including: safe diving practice, environmental awareness signs/ stickers, price list, insurance policy if available.\*
- 6- Guests comment box.
- 7- Guests' equipment storing room with good ventilation.\*
- 8- Rinsing pool.\*
- 9- Classroom including: teaching aids, white board, monitor, chairs, diving planners, courses audio visual or video & diving manuals from a internationally approved certifying agency.\*
- 10- Dive equipment storing room.\*
- 11- Compressor room.\*
- 12- Management room equipped with drawers & file racks.
- 13- Bathrooms ( min. 1)\*
- 14- Work shop for quick repairs & maintenance.\*

## D- Equipment

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- 1- 20# Fins set ( different sizes ).\*
- 2- 15# Mask & snorkel sets.\*
- 3- 20# BCDs ( different sizes ).\*
- 4- 20# Diving suits ( different sizes )\*
- 5- 15# Regulators including: alternate air source, inflator hose, depth meter & pressure gauge.\*
- 6- 30# Weight belt with quick release buckle.\*
- 7- 400 kgs of lead weights.\*
- 8- Medic first aid kit suitable for diving application.\*
- 9- O2 kit suitable for delivering 15 liter/ minute flow for minimum 20 minutes.\*
- 10- 60# Tanks of 12 liters or 80 CFT.
- 11- Air compressor (s) with a minimum capacity of 250 liters/ minute.  
(working hours gauge **recommended**)

## E- Files

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- 1- Daily guests ( crew) list.\*
- 2- Guest information documents including: name, address, nationality, passport number, birth date, medical statement, liability release & services provided all signed by the guest.\*
- 3- Employee's files & titles.\*
- 4- Equipment inventory.\*
- 5- Equipment maintenance record file.\*
- 6- Compressor maintenance & operation files.\*
- 7- Tanks validity, maintenance & test record file.\*
- 8- Boat list including: date, guide's name, dive sites, guest's names & services.\*
- 9- Accident/incident record file.\*

## F- Employees

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- 1- Technical manager: holding an instructor license ( second level+ 2 years experience) & CDWS card.\*
- 2- Administration manager: Egyptian national, college degree or high school graduate, good command of foreign language.\*
- 3- Dive guides holding a professional diving license with good command of foreign language.\*
- 4- Receptionist with good command of foreign language.\*
- 5- Compressor operator who can read & write.\*

**NB: 1-\* for obligatory**

**2- All fields are obligatory for new certifications except the recommended fields.**